

**BARBERTON-NORTON MOSQUITO ABATEMENT DISTRICT
JOINT BOARD OF DIRECTOR'S / APPRAISER'S AND
DISTRICT ADVISORY COUNCIL MEETING
MINUTES**

February 9, 2009

The joint meeting of the Barberton-Norton Mosquito Abatement District (MAD) was held on Monday, February 9, 2009 and was called to order at 6:05 PM at the Old Great Northern Building located at 104-3rd Street, N.W., Barberton, Ohio. The meeting was called to order by Robert Webb, President, Pro-Temp. Those in attendance: John Baker, Karen Miller, Kimberly Trenary, Robert Webb, James Hrubik (BOA), Terry Lawrence (BOA). Also in attendance: Joseph R. Harrison /Executive Director, Brian Griffith /Treasurer, Jill Easterling /Secretary, and Steve Kyer /Promotion Specialist. Guests: Elaine and Cliff Tompkins. Absent: Dave Brumagin, President.

MINUTES

Mr. Baker moved to approve as recorded the minutes of the December 8, 2008 MAD Joint-Board meeting.

Motion by Mr. Baker:

"To approve minutes of the December 8, 2008 MAD Board meeting.

Mrs. Miller seconded the motion.

No objections – minutes stand approved.

COMMUNICATIONS - None

REPORTS

A. Executive Director Report

- Mr. Harrison reported that we received two (2) resumes in for the Operations Director position.
- Mr. Harrison and Board will set-up interviews for Tuesday, February 17, 2009 at 6:00 pm.
- Legal Notices were put in the papers for the Pesticides Contract and 2009 Service Contract. Notices have been paid for.
- Web page has been established: www.hrubikappraisal.com/B-NMAD.html to view current meeting agenda's.
- Three (3) Requests for Gasoline Quotes were sent to area businesses and received no response. Brian Griffith contacted a credit card company called: Voyager. Voyager specializes in gasoline fuel credit cards. Mr. Harrison contacted them and has an application to complete; they do not charge a fee as long as bill paid monthly. They will eliminate gasoline taxes. Thank you to Brian for this recommendation.
- Paid \$8,595 to the Board of Health for pesticides and equipment.
- Received Board of Appraiser's Liability Insurance Policy.
- Two (2) meetings held with the BOA's to approve their report which will be discussed this evening and interview a replacement for Terry Lawrence (who will be moving to Louisiana)
- Mr. Kyer had surgery but is here tonight.
- Speaking engagement at the Barberton Noon Kiwanis Club on Tuesday, March 31, 2009.
- Wrote the Public Meeting's Policy will have for the next meeting. Law states that the Board has to determine a policy as to how people can find out when our meetings are.
- Tax bills are out.
- Still working on business cards and letterhead.
- Mr. Harrison distributed a disc to each Board of Director on the "Ohio Sunshine Laws 2008" from the Secretary of State's office. A disc will be kept in the MAD office and a manual will be printed out.
- Received \$50,000 advance.

B. Treasurer's Report -

- Mr. Griffith reviewed the November and December 2008 Bank Reconciliations & Detail Trial Balance. Ended the year in better shape than anticipated.
- Received \$50,000 advance in January. Received January statements today and will reconcile those over the weekend.
- Auditor of State wants there \$6,247.27. Discussion whether to pay now or wait until tax assessment disbursement in April.

Mr. Griffith requested to go into Executive Session to discuss current Accountant.

Mr. Baker made the motion:

"To go into Executive Session to discuss current Accountant."

Mrs. Miller seconded the motion.

INTO EXECUTIVE SESSION AT 6:20 PM
OUT OF EXECUTIVE SESSION AT 6:25 PM

Mr. Baker made the motion:

"To remove the current Accountant."

Ms. Trenary seconded the motion.

Roll call vote: Yeas: Baker, Miller, Trenary, Webb
 Nays: None

Motion carried

Mr. Baker made the motion:

"To authorize Mr. Harrison and Mr. Griffith to investigate a payroll company and choose the best of the three."

Ms. Trenary seconded the motion.

Roll call vote: Yeas: Baker, Miller, Trenary, Webb
 Nays: None

Motion carried

Mr. Harrison stated that there will have to be another policy written regarding the usage of credit cards for travel. Mr. Baker asked if there will be control over the usage of the gasoline credit cards. Mr. Harrison stated that there will be security for using, reports generated; PIN #'s assigned to help monitor the usage.

C. Operations Director Report

- Mr. Harrison said they will need to conduct the interviews.
- Met with Stewart Pest Control to get updated lists of the swamps.
- Need to hire director to get the Plan ready next season. Are going to try something different and put all four (4) trucks out and spray entire communities in one night. Barberton one week, then Norton the next. This would reduce 2 part-time night sprayers off of the contract. Want to increase the trapping. Will have a truck available to complaint spot spraying.

